



Saba is a Caribbean Island, and is also the smallest special municipality (Public Entity) of the Netherlands. The island is characterized by its beautiful nature, the volcano Mount Scenery (which is the highest point within the Kingdom of the Netherlands at a height of 887 meters), a particularly beautiful underwater world and its inhabitants.

Saba became a special municipality within the Netherlands after the dissolution of the Netherlands Antilles on October 10th, 2010. Currently about 1900 inhabitants (including several hundred medical students) live on an area of 13 square kilometres on Saba.

This beautiful island is looking for a

Deputy Island Secretary

Work Environment

The Island Government of Saba is known for its stability and aim in maintaining good relations with the Netherlands while striving to achieve widespread and sustainable results in the various domains. Within the organization, people work together on the further development of the island. Our colleagues work on infrastructure (airport, harbour, water management), public works, planning, solid waste collection and processing, tourism, community development, health care, agriculture, HRM, ICT, finance, communication, civil affairs, legal advice, and various policy areas. In total, there are about 200 employees.

The Saba Island Government works on more self-reliance and economic development, with a focus on sustainability, accessibility, poverty eradication and improving the quality of life. In the recent period, the government has worked on projects such as the renovation of the airport, separation of solid waste (recycling), facilitating of a healthy lifestyle, improvement of social facilities, training, and education of civil servants in, among other things, project management and policy writing.

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As a Deputy Island Secretary, you will lead the organization together with the Island Secretary, under the ultimate responsibility of the Island Secretary. You inspire and coach the management team and you shape and steer the change tasks and development for the entire organization. You have direct responsibility for some of the departments and you are the official assignment giver for a number of assignments and projects.

You are an enthusiastic person who helps to establish and propagate a new management and organizational culture with full commitment and energy. 'Working together and feeling connected' is the essence. Together with the Island Secretary, you promote a climate of cooperation, openness and transparent communication. Taking personal responsibility and working in a result-oriented manner and mutual responsibility are central to this. The Executive Council and management team share the same drive and goals. Together, you aim to strengthen and unburden each other.

In addition to the substantive tasks, the focus in your role is on helping the organization develop further. You feel co-owner of the assignment, as a 'builder', to further develop the organization into a modern organization that can implement changes better and faster when necessary. Then it's also about strengthening the organization's executive power. You know how to translate the wishes of society and management inwards, put the department heads in position and steer towards integral coordination and realization. In practice, this means redesigning the organization to a logical clustering of departments, developing the leadership of the department heads, connecting people and making and keeping team development important.

What you offer

- WO Master (level / diploma) and/or Bachelor diploma with relevant additional work experience
- Extensive management experience in (local and regional) government.
- Connecting leadership qualities, with considerable experience in the area of the development of mindset and behaviour in organizations.
- The ability to build bridges and be a connecting part in a political-administrative environment
- Experience in providing clear frameworks and guidance at process level, stimulating ownership and inspiring to create solutions, new perspectives and routes.
- Transparent in intentions, expectations and communication.
- Strong in terms of content and concept, a strategic thinker who strives for results.

We offer

- At the Public Entity Saba, you work at an organization in development that offers freedom and challenge to show your talents.
- We offer a 36-hour work week.
- The position is evaluated at our government salary scale 14 ranging from \$ 5.366,- through \$ 7.070,- excluding 15.5% allowances per monthly salary, 8,33 % vacation allowance and a 13th month.
- Life on the beautiful and safe island of Saba.
- Expatriate arrangement if applicable.
- Also offered is a relocation packet for the ideal candidate traveling from abroad.

Apply

If you are interested in this position, we invite you to submit an application letter and Resumé no later than date February 18th 2024, via email: HRM@sabagov.nl. For more information about the position, please contact Island Secretary Bram Streppel via email bram.streppel@sabagov.nl.